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**COLLABORATIVE GRANTS: EVENT EVALUATION**

**Email/send to you lead library within 1 week of event:**

* Email **completed form** (JPG or PDF) and **event images** (JPEG or PNG)
* Send all **event surveys** via delivery

|  |
| --- |
| Event Title: |
| Your Name and Library: |
| Date of Event: |

**Please tally your EVENT SURVEY forms here:**

Total attendance:

Number of event surveys filled out:

Ages:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **↓20** | **20s** | **30s** | **40s** | **50s** | **60s** | **↑70s** |

Would you recommend this program to other libraries? Why or why not?

Comments from attendees:

1.

2.

3.

What publicity do you feel was effective? Ineffective?

What difficulties, if any, did you encounter while planning and implementing this event?

Other comments…